

**Acknowledgement of Training on Reporting Requirements for Child Abuse/Neglect
and Preventing Sexual Harassment
2018-2019**

I acknowledge that I have received training on Reporting Requirements for Child Abuse/Neglect and Preventing Sexual Harassment. I have reviewed the applicable District policies in the Employee Handbook, and I am aware that all current Mission CISD policies can be found on the internet at www.mcisd.net.

I will report any misconduct that I become aware of to my immediate supervisor, and/or the Title IX Coordinator, and/or other appropriate authority as required by law.

I understand that the Title IX Coordinator for the District is Marissa I. Saenz, Director for Elementary Staffing or Elisa Pacheco, Director for Secondary Staffing who are located at 1201 Bryce Drive, Mission, Texas and can be contacted at (956) 323-5641.

I have reviewed the Notice of Employee Responsibilities for Reporting Child Abuse and Neglect found in the Employee Handbook, and I am aware of the reporting requirements.

I will report any suspected child abuse or neglect to law enforcement or Child Protective Services (CPS) within 48 hours of learning of the facts giving rise to the suspicion. I will also fill out the applicable "It's Your Duty" form and submit it to the office of the Assistant Superintendent for Human Resources and Student Services.

I understand that my employment with Mission CISD is subject to termination if I sexually harass another employee or a student, or fail to report to the proper authorities the sexual harassment, neglect, or abuse of a student.

Name (**Print**)

ID#

Current Position

Campus

Signature

Date